

In liturgical celebrations each person, minister or layman, who has an office to perform, should do all of, but only, those parts which pertain to his office by the nature of the rite and the principles of liturgy. **Servers, lectors, (musicians) and members of the choir also exercise a genuine liturgical function. They ought, therefore, to discharge their office with the sincere piety and decorum demanded by so exalted a ministry and rightly expected of them by God's people.** Consequently they must all be deeply imbued with the spirit of the liturgy, each in his own measure, and they must be trained to perform their functions in a correct and orderly manner. *Sacrosanctum Concilium* - The Constitution on the Sacred Liturgy

Staff responsibilities include:

Providing ministry formation and renewal sessions for Special Ministers of Holy Communion, lectors, cantors, organists and ministers of hospitality: and in collaboration with the Pastoral Care Committee, for ministers to the sick and homebound.

Planning and preparation of diocesan liturgies

Designing and presenting adult education sessions for parishes

Assignment of projects to commissions as necessary

Diocesan Liturgical Music Commission

Coordinating special interest days for musicians, liturgical ministers, deacons and others

Disseminating information, policies and guidelines on liturgical practices

Conducting education and offering consultation for parishes building or renovating worship space

Serving on the Diocesan Building Commission

Coordinating the Diocesan Choir

Collaborating with diocesan departments in liturgy related matters

Consulting with the bishop on liturgical matters

Assisting with planning and execution of liturgies for conventions and convocations

Planning clergy funerals as needed or requested by the bishop

Serving on task forces of committees, such as Pastoral Care Committee, Adult Faith Formation, and Confirmation